To Participate:

a) Go to: **http://ihs.adobeconnect.com/sustainableweb/**
b) Select "Enter as a Guest"
c) Input your name (first and last) in the Name box
d) There is no passcode for this session.
e) Press the "Enter Room" button

- Audio options:
  1. Select "Dial-out" and have Adobe Connect call you by entering your phone number (example: +13014433593).

Join Audio Conference

This meeting's audio conference was successfully started.
How would you like to join the meeting's audio conference?

○ Dial-out [Receive a call from the meeting]

  Enter your phone number here
  (+ Country code - Area/city code - Number E.g. +1-415-555-1234)

○ Dial-in to the Audio Conference via Phone

○ Using Microphone (Computer/Device)

[Join] [Listen Only]

  2. Select "Dial-in to the Audio Conference via Phone" <u>if you don't have a direct line</u>. Please enter your unique code once connected 3587815 (you will not be prompted).

Join Audio Conference

This meeting's audio conference was successfully started.
How would you like to join the meeting's audio conference?

○ Dial-out [Receive a call from the meeting]

● Dial-in to the Audio Conference via Phone

  United States: +18008320736

  Enter the following details when prompted:
  MeetingOne Conference Room Number: 1381288

  Once joined to the audio, identify yourself:
  Your unique code will be here

○ Using Microphone (Computer/Device)

[Done] [Listen Only]

3. Click the "Listen Only" button if you prefer to listen via your computer speakers.

Join Audio Conference

This meeting's audio conference was successfully started.
How would you like to join the meeting's audio conference?

○ Dial-out [Receive a call from the meeting]
○ Dial-in to the Audio Conference via Phone
⦿ Using Microphone (Computer/Device)

Join | Listen Only

Adobe Connect First Time Users

The IHS uses Adobe Connect for online meetings. If you have never attended an Adobe Connect meeting before, please test your connection before the session. http://ihs.adobeconnect.com/common/help/en/support/meeting_test.htm